To all applicants
Graduate Studies Programme
Universiti Utara Malaysia

Thank you for choosing Universiti Utara Malaysia as your centre for excellence.

While filling in the form, please pay attention to the following:

- Fill in the form in block letters using a black pen or a typewriter;
- All sections must be filled in. State “not applicable” wherever necessary.

The completed application form must be submitted with the following documents:

i. Proof of payment for processing fee of RM100.00 (for Malaysian applicants)/ USD35.00 @ RM125.00 (for ASEAN applicants)/ USD50.00 @ RM175.00 (for NON ASEAN applicants). Payment can be made by the following method:
   a. Online payment via e-commerce (e-com) link on the web www.uum.edu.my. Choose payment mode credit card (Mastercard/Visa) or FPX (if you are an internet banking user). Attach the printed receipt to the application form; or
   b. at any branch of Bank Islam Malaysia Berhad (BIMB) use the using Bill Payment Slip. Specify payee code 340 in the column “pay for” in the Bill Payment Slip;
   c. Where there is no BIMB branch, payment can be made by Money Order in favour of Bendahari Universiti Utara Malaysia.

ii. Any payment from outside Malaysia can be made through Telegraph Transfer as below:
   - Bank name: Bank Islam Malaysia Berhad
   - Account number: 02093010000010 (there are 14 digits)
   - Bank branch/address: Bank Islam Malaysia Berhad (BIMB)
     UUM Branch
     Universiti Utara Malaysia
     06010 Sintok, Kedah
     Malaysia
   - Swit code: BIMMBMYKL
   - Bank’s tel. no.: +604-9246271

iii. Certified copies of Degree/equivalent qualifications, full Academics Transcripts, Malaysian University English Test (MUET)/Teaching English as a Foreign Language (TOEFL)/International English Language Testing System (IELTS), and professional certificates;

iv. Certified copy of Identity Card;

v. Letter of undertaking for Scholarship/training award/study loan (if any);

vi. Letter of approval/official leave from employer/relevant authorities to pursue this programme (if any);

vii. Copy of research proposal (for applicants doing full research only);

viii. Two (2) copies of International passports (front page only) and four (4) copies of passport-sized coloured photographs (for international applicant);

ix. A release letter from other Malaysian Higher Learning Institution for Immigration purposes (for international applicant who previously studied at other Malaysian Higher Learning Institution).

Please be informed that you will be informed of your application status via email. Only the completed form received before the closing date will be processed. Please address your application to:

Othman Yeop Abdullah Graduate School of Business
Universiti Utara Malaysia
06010 UUM Sintok, Kedah
Malaysia

I look forward to seeing you at UUM. Thank you.

Deputy Vice Chancellor (Academic & International Affairs)
Universiti Utara Malaysia
APPLICATION FOR POSTDOCTORAL PROGRAMME

SECTION A: PROGRAMME DETAILS

Area of Research (name one): ____________________________________________

Name of School:  
- [ ] School of Computing
- [ ] School of Education and Modern Languages
- [ ] School of Multimedia Technologies and Communication
- [ ] School of Social Development
- [ ] School of Quantitative Sciences
- [ ] Centre for General Studies

SECTION B: PERSONAL DETAILS

Full Name (As per I.C./Passport) : ________________________________

Identity Card No. (NRIC): ________________________________  Passport No: ________________________________

Date of Birth: ________________________________  Place of Birth: ________________________________

Gender*:  
- [ ] Male
- [ ] Female

Age: ________________________________

Religion: ___________  Race: ___________  Nationality: ________________________________

Marital Status*:  
- [ ] Single
- [ ] Married
- [ ] Widow

Permanent Address:  
- ________________________________
- ________________________________

Postcode: ________________________________  Postcode: ________________________________

Town: ________________________________  Town: ________________________________

State: ________________________________  State: ________________________________

Country: ________________________________  Country: ________________________________

Tel. No:  
- (H) ________________________________
- (O) ________________________________
- (Mobile) ________________________________

E-mail: ________________________________
SECTION C: FAMILY BACKGROUND

a. Name of Spouse: ________________________________

Occupation: ___________________________ Tel. No: ________________________________

Employer’s Name & Address: ______________________________________________________

Tel. No. : ___________________________ No. of Children: _________________________

b. Person to be notified in case of emergency: ________________________________

Address: _________________________________________________________________

Tel. No.: ___________________________ Relationship: ____________________________

SECTION D: EMPLOYMENT DETAIL/EXPERIENCE

Current Position: ___________________________ Date Held: __________________________

Employer’s Name and Address: _________________________________________________

Tel. No.: _______________ Fax No.: _______________ E-mail: ________________________

Previous position (Working experience, if any)

<table>
<thead>
<tr>
<th>Name of Position</th>
<th>Employer’s name and address</th>
<th>From – To</th>
<th>Length of Service</th>
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<tbody>
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</table>
### SECTION E: ACADEMIC BACKGROUND

<table>
<thead>
<tr>
<th>Name and address of Institution</th>
<th>Year Attended</th>
<th>Diploma/Degree Obtained</th>
<th>Date Of Graduation</th>
<th>Class/CGPA</th>
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</tbody>
</table>

### SECTION F: PROFESSIONAL QUALIFICATION

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<tr>
<th>Qualification</th>
<th>Year Awarded</th>
<th>Awarded by</th>
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</table>

### SECTION G: PROFESSIONAL PUBLICATION

<table>
<thead>
<tr>
<th>Title of Book/Journal</th>
<th>Year of Publication</th>
<th>Name and location of Publication</th>
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</tbody>
</table>

### SECTION H: FINANCIAL SUPPORT

Please indicate your source of financial support

- [ ] Employer / government
- [ ] Study loan fund
- [ ] Self-support

Name and address of person and organization paying your fees

________________________________________________________________________
________________________________________________________________________
SECTION J: ACADEMIC REFEREE (Name two [2])

The academic referees must comprise of those who know the applicant in terms of his/her academic performance [e.g.: Dean, Lecturer, Employer] and should not have any personal acquaintances or relatives
1) Name: ___________________________ 2) Name: ___________________________
   Address: ___________________________ Address: ___________________________
   ___________________________________ ___________________________________
   ___________________________________ ___________________________________
   Tel. No: ___________________________ Tel. No: ___________________________
   Official Position: ___________________ Official Position: ___________________

SECTION K: FIELD OF RESEARCH

a. Area of Research: _______________________________________________________

b. Proposed Research Title: _______________________________________________

  ____________________________________________________________

c. Aims/Objectives of Research: ___________________________________________

  ____________________________________________________________

d. Academic Staff whom you have met and discussed about your research, if any:

  ____________________________________________________________

e. Intended research location

  ____________________________________________________________

   PLEASE ATTACH A COPY OF YOUR RESEARCH PROPOSAL

SECTION L: DECLARATION

I hereby certify that the above information and documents enclosed is true and complete. Universiti Utara Malaysia reserves the right to reject this application if the information given is false and/or incomplete.

_________________________________________  ____________
Applicant's Signature                  Date

Please send complete application form with all the related documents to:

Othman Yeop Abdullah Graduate School of Business
Universiti Utara Malaysia
06010 UUM Sintok, Kedah
Malaysia
This report is CONFIDENTIAL and must be sealed by the referees and forward the envelope to the applicant to be submitted together with the application form.

PART A : TO BE COMPLETED BY THE APPLICANT

Full Name (As per I.C./Passport) : ______________________________

Area of Research (name one) : ______________________________

PART B : TO BE COMPLETED BY THE REFEREE

Name : ______________________________

Official Position : ______________________________

Employer’s name and address: ______________________________

Postcode : ______________________________

Town : _______ State: _______ Country : ______________________________

Tel. No. : __________ Fax No. : __________ E-mail : ______________________________

a) How long have you known the applicant? ______________________________

b) How do you know the applicant? ______________________________

c) What is your relationship to the applicant? ______________________________

d) Do you believe that the applicant is prepared for postdoctoral work? ☐ Yes ☐ No

e) What do you think are personal traits of the applicant that will enable him/her to pursue postdoctoral programme?

__________________________________________________________________

__________________________________________________________________
f) How do you rate the applicant on each of the following? Please tick (✓) whichever appropriate.

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Very Good</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
</tr>
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<tbody>
<tr>
<td>i) Intellectual ability</td>
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<tr>
<td>ii) Maturity and emotional stability</td>
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<td>iii) Motivation</td>
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<td>v) Initiative</td>
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<td>vi) Ability to cooperate</td>
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<tr>
<td>vii) Responsibility</td>
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</tbody>
</table>

g) Your Recommendation

☐ Recommended  ☐ Not recommended

Referee’s Signature & Official Stamp ____________________________ Date ____________
This report is CONFIDENTIAL and must be sealed by the referees and forward the envelope to the applicant to be submitted together with the application form.

PART A : TO BE COMPLETED BY THE APPLICANT

Full Name (As per I.C./Passport) : ____________________________________________

Area of Research (name one): ________________________________________________

PART B : TO BE COMPLETED BY THE REFEREE

Name : _________________________________________________________________

Official Position : _______________________________________________________

Employer’s name and address: ______________________________________________

_________________________________________________________________________

Postcode : ______________________

Town : ___________ State: ___________ Country : ______________________________

Tel. No. : ___________ Fax No. : ___________ E-mail : __________________________

f) How long have you known the applicant? ____________________________________

g) How do you know the applicant? __________________________________________

h) What is your relationship to the applicant? _________________________________

i) Do you believe that the applicant is prepared for postdoctoral work? ☐ Yes ☐ No

j) What do you think are personal traits of the applicant that will enable him/her to
   pursue postdoctoral programme?

_________________________________________________________________________

_________________________________________________________________________
f) How do you rate the applicant on each of the following? Please tick (✓) whichever appropriate.

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</tr>
</tbody>
</table>

h) Your Recommendation

☐ Recommended  ☐ Not recommended

Referee’s Signature & Official Stamp _____________________________ Date _____________________________
Please tick (✓) in the column for the documents which are enclosed

<table>
<thead>
<tr>
<th>No.</th>
<th>Documents required</th>
<th>Tick ✓</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Proof of payment for processing fee payable to “Bendahari UUM”</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Completed and signed application form.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Two (2) copies of recent passport size colour photographs, and one placed at the space provided</td>
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<tr>
<td>4.</td>
<td>Certified copies of degree/equivalent qualifications, full academic transcripts, and professional certificates.</td>
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</tr>
<tr>
<td>5.</td>
<td>Certified copy of Identity Card</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>One (1) copy of referee form from two (2) referees.</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>A copy of your research proposal (1,500 – 2,000 words).</td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Two (2) copies of international passport (front page only) and four (4) copies of passport-sized coloured photographs (for international applicant only).</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>A release letter from other Malaysian Higher Learning Institution for Immigration purposes (for applicant who has studied at other Malaysian Higher Learning Institution)</td>
<td></td>
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NAME

SIGNATURE